



national treasury

Department:
National Treasury
REPUBLIC OF SOUTH AFRICA

Private Bag X115, Pretoria, 0001

TRANVERSAL CONTRACTING

Enquiries: Brenda Mashifane / Unarine Sikhwari

Tel: 060 998 5507 / 066 290 0511

Email: Demand.Acquisition2@treasury.gov.za

Email: TCcontracts2@treasury.gov.za

Ref: RT3-2022

To: Participants

AMENDMENT 10

APPROACHING OF SUPPLIERS FOR PROCUREMENT

TRANSVERSAL CONTRACT RT3-2022 FOR THE SUPPLY, DELIVERY, INSTALLATION, COMMISSIONING AND MAINTENANCE OF OFFICE AUTOMATION SOLUTIONS TO THE STATE FOR THE PERIOD 1 APRIL 2022 TO 31 MARCH 2026

All Suppliers' items awarded on the transversal contract have qualified on all principles of Section 217 of The Constitution. The last principle being cost-effectiveness which was the final phase of evaluation.

Due to the large numbers of Suppliers awarded on the transversal contract, it would have caused a bottleneck for Participants to approach all Suppliers under any category. However, the transversal contract still requires that all awarded Suppliers are offered the same opportunity of either procurement or leasing. It is on this base that the Procurement Guide (Annexure E) was revised as follows:

DIFFERENT PRINTERS

Section 4.3.1.3 outlines that State Institutions may issue the analysis form to a **MINIMUM OF THREE (3) OR MORE** Suppliers from the awarded Suppliers according to the **model/s first** and **category** second.



PAPER SHREDDERS

Section 4.3.2.3 outlines that the analysis form will be issued to **ALL THIRTEEN (13)** awarded Suppliers. Thereafter, the Participant should proceed with responded Suppliers within the allocated time frame. Lastly, the Participant will then select the first proposal that meets the shredding needs.

Participants are to note that there is no need to procure paper shredders outside the transversal contract as the paper shredders on the transversal contract caters for the TCO which includes delivery and installation, initial training, service level agreement with fixed intervals and a service report at no additional cost on the paper shredders.

Participants are not allowed to approach any-one (1) Supplier on any model or category but only as per the above Sections on Annexure E Procurement Guide.

Regards,

**MS KWANELE MTEMBU
FOR CHIEF DIRECTOR: TRANSVERSAL CONTRACTING
OFFICE OF THE CHIEF PROCUREMENT OFFICER
DATE: 22 DECEMBER 2022**